We're hiring:

# Program Facilitator

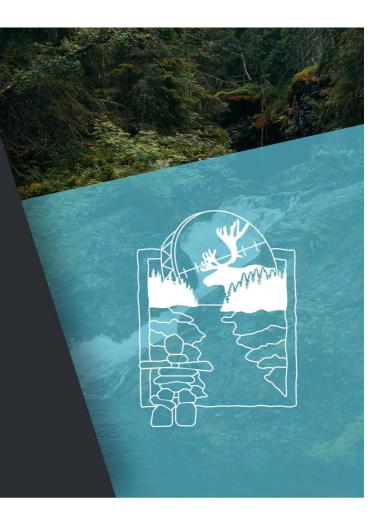


#### CLOSING DATE

until position is filled

**ON-SITE** Monday - Friday, 08:30 - 04:30

Our staff say the benefits of working here include: "The family oriented atmosphere is great. We are helping play a part in changing the lives of people who are struggling."



#### Values

- Passionate about helping families
- Interested in being a part of a healing team
- Dedicated to cultural safety and humility
- Looking for a generous health and pension
  plan

#### Qualifications

- A degree or diploma in human services
- Experience in substance misuse services
- Strong attention to ethics and confidentiality
- Training in individual and group counselling



(709) 497-8995 // fallingham@cjay.org



## Employment Resume Screening

Candidate: Position applied for:	Completed by: Date:
	Dale.

Qualifications	
Educational	
Experiential	

1.	Three references provided	Included	Not Included	In progress		
Com	ments:					
2.	2. Criminal Record Check					
Com	ments:					
3.	Vulnerable Sector Check					
Com	ments:					
4.	Proof of Education and Certifications					
Com	ments:					
5. Copy of Driver's Abstract						
Com	ments:					
6.	Copy of Driver's Licence					
Com	ments:					
7.	Proof of Vaccination					
Com	iments:					

### 8. Proof of eligibility to work in Canada

0	Indigenous	Canadian
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- Canadian Citizen
- Permanent Resident
- Open Work Permit
- Student Work Permit (Eligible hours)
- Temporary Resident Permit
  Current Refugee Status

Follow up required for taxation purposes

□ YES

⊠ NO

#### 9. Proceed with Interview (Screeners rationale)

Comments: